

**CLEAR CREEK MASTER PLAN
PHASE B KICKOFF MEETING
MAY 8, 2007 @ 10:00 AM**

UDFCD BOARD ROOM

Minutes

- Ben Urbonas (UDFCD) provided a brief summary of the intent of the meeting. Introductions of all of the attendees were made. Copies of the selected plan letter sent by UDFCD to ICON were distributed along with the meeting agenda.
- Craig Jacobson (ICON) welcomed everyone back and mentioned that several of the project elements had been finalized since the last progress meeting. The Phase A report was finalized in February and had been distributed to the stakeholders by the UDFCD. The FHAD study was finalized in April. Copies were available through the UDFCD and on the project website. Ken MacKenzie mentioned that the FHAD was up for acceptance from the UDFCD board at the next board meeting.
- Ben Urbonas reviewed the main points presented in the selected plan letter.
- Craig mentioned that the Phase B Plan & Profile sheets would generally resemble those of the FHAD. Craig mentioned that the FHAD utilized full plan sheets and much of the floodplain would be potentially be cut off when both the plan and profile are shown on each sheet. Ben mentioned that notes could refer the reader to the FHAD reports for the floodplain delineation. However, the Phase B report needs to identify the complete residual floodplain. Ben added that the profile grid could be adjusted to best fit the plan view, but additional plan sheets may be necessary if the entire residual floodplain can not fit on a plan and profile sheet.
- It was also discussed that many of the comments presented in the letter could be handled by text in the report.
- Scott Franklin (COE) asked if a section could be added about the wetland regulatory requirements. It was agreed that this section could be added. It was also recommended the Scott write the section for the report.
- Various ongoing projects within the watershed were discussed. First, the new Cabelas Development and Highway 58 interchange projects were discussed. Mike Palumbo, from Project One, was in attendance and mentioned that Martin/Martin was currently completing final design for the Cabelas project. Additionally, it had been mentioned the FHU had been retained to design the interchange. It was estimated that construction documents would be ready in 3 to 5 months. Ben mentioned that it was important to incorporate the concepts of the proposed improvements into the Master Plan. Steve Nguyen (Wheat Ridge)

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volunteered to coordinate the efforts of construction projects with the Master Plan.

- The Hyland Hills Park project in Adams County was discussed. Terry Barnhart (Hyland Hills) mentioned that the recreation district was finalizing their park master plan for a public input meeting around July. It is important for them to identify the width and depth of the channel to incorporate into their plan. Terry also asked about how the channel could be modified to better fit the parks intentions. It discussed that ICON could work with Hyland Hills and the Phase B report could show the proposed improvements in a manner that generally complies with the Park master plan.
- Jessica Stevens (Adams County) mentioned development plans were changing for the Calabrese property located downstream of the Hyland Hills park project. Jessica added that she would determine the current status and report back to ICON and UDFCD.
- Craig mentioned that several ditch companies will likely need to be contacted to provide comments on the proposed Phase B improvements for their structures. Craig asked if any of the stakeholders had contacts for the impacted ditch companies. Terry Barnhart mentioned that staff from the Hyland Hill Recreation District are also on the board of the Kershaw Ditch.
- Craig asked if any of the plans associated with RTD around Clear Creek had changed. Paul Von Fay and Joe Christie were in attendance from RTD. They confirmed that the plans had not changed and a light rail station was still proposed at Federal Boulevard.
- Craig mentioned that most of the utility investigation was completed during the Phase A portion of project. However, GIS parcel data would likely be needed. Jessica Stevens mentioned that she would obtain the parcel data for Adams County. John Conn mentioned that he would look into it for the Jefferson County areas.
- The next meeting was scheduled for June 13th, 9:00 AM, at the UDFCD.

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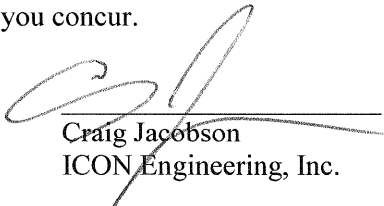
ACTION ITEMS:

- ICON will distribute Meeting Minutes and Update Website
- Steve Nguyen will coordinate the proposed Cabelas & Highway 58 project with ICON
- Jessica Stevens will look into the changes along the Calabrese site and GIS parcel data.
- John Conn will look into obtaining parcel data within Jefferson County.

- END OF MEETING--

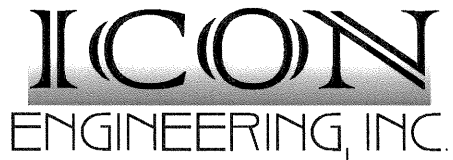
To the best of my knowledge, these minutes are a factual account of the business conducted, the discussions that took place, and the decisions that were reached at the subject meeting. Please direct any exceptions to these minutes in writing to the undersigned within ten (10) days of the issue date appearing herein. Failure to do so will constitute acceptance of these minutes as statements of fact in which you concur.

Minutes prepared by:



Craig Jacobson
ICON Engineering, Inc.

5-9-07
Date



Clear Creek Progress Meeting

**May 8, 2007
10:00 AM
UD&FCD Board Room**

Meeting called by: ICON/UDFCD **Facilitator:** Doug Williams
Note taker: Craig Jacobson

Invited Attendees: See Attached Sign-in Sheet

Agenda

Item:	Presented By:	Time:
1. Introduction	Ben Urbonas	2 minutes
2. Summary of Project Status	ICON	5 minutes
3. Review Selected Plan Letter	ICON/UDFCD	25 minutes
4. Review of Selected Improvements	ICON	5 minutes
5. Identification of New Stakeholders	ICON	5 minutes
6. Additional Items	ICON	5 Minutes

Action Items

Item:	Person Responsible:	Due Date:
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Additional Information

Special notes:

